

DD/A Registry

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76-5926

File

Appropriation
Budget
76 files
6 NOV 1976

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT: Action Accountability for Tasking by DDCI

REFERENCE: Memo to Compt fr DDA, DDA 76-5754, dtd 18 Nov 76,
same subject

1. As indicated in the 10 August memorandum on actions arising out of the 1978 program review and in the report to OMB on Presidential Management Initiatives, the DDCI has laid out a two-stage process related to personnel positions and assignments:

- a. an inventory of our current allocation of personnel; and
- b. a revision of the Occupational Coding System to better reflect actual occupations of our personnel.

2. You are, of course, correct that this Office has assumed the major responsibility for designing the personnel inventory and for analyzing the results. However, we have been working closely with the Office of Personnel and will continue to do so throughout the inventory stage. And we believe that the further steps called for in connection with the Occupational Coding System are properly the responsibility of the Office of Personnel.

3. As you are probably aware, the EAG is scheduled to review the preliminary results of the personnel inventory on 21 December. After that meeting you should be in a position to provide the report due to the DDCI on 4 January on your plans for refining the Occupational Coding System. As we visualize your report, it would simply revise and elaborate on the latter part of the schedule incorporated in the Presidential Management Initiatives papers.

STATINTL

Acting Comptroller

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